

**Edward W. Barrett Jr.**

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**Objective**

To find a technical position in a fast paced environment.

**Strengths and Accolades**

Problem Solver

Independent Worker

Strong Organizational Skills

Desire to Learn & Improve

Strong Communication Skills

Team Player Attitude

**Microsoft Corporation - Redmond, WA**

**Campaign Coordinator** **November 12<sup>th</sup>, 2001 to November 11<sup>th</sup>, 2002**

- Processed advertising campaigns for MSN International Sales Operations  
*Software systems used – AIS, Copy Schedule, Ad Server*
- Checked sizes and click thru of creative(s) provided to verify acceptance for MSN International Web space  
*Processed standard GIF images, Third Party Served (creative), Third Party Served HTML and Expanding Graphics  
Flash Creative, ASP (active server pages) files, Book Partner, Search Featured Sites*

**Earth Link Internet Services - Bellevue, WA**

**Technical Support Specialist** **July 1<sup>st</sup>, 2000 to October 20<sup>th</sup>, 2001**

- All levels of technical support to Earth Link and Mind Spring Legacy customers regarding the internet
- TCP/IP Configurations
- Network stack repair and reconfiguration
- Internet mail setup and configuration
- Personal start page HTML coding repair

**New Horizons Computer Learning Centers - Bellevue, WA**

**Full Time Student** (Studies listed below) **September 11<sup>th</sup>, 1999 To June 15<sup>th</sup>, 2000**

- PC Internet Club - Covers FrontPage 2000, Windows '95, Windows '98, Windows NT, HTML 4.0 (Beg, Int and Adv Classes)
- PhotoShop - Version 5.0 (Beginning And Intermediate Classes)
- A+ Certification – Course completed (Have Yet To Test For Certification)
- CIW Web Design Class
- MCSE Windows NT 4.0  
Networking Essentials – Have Completed The Classes  
NT 4.0 Administration – Have Received My MCP On Exam 70-073  
NT 4.0 Core Technologies – Have Received My MCP On Exam 70-067  
NT 4.0 Enterprise Technologies – Have Completed The Classes  
Internetworking TCP/IP – Have Completed The Classes  
SQL Server 7.0 Administration - Have Completed The Classes

**Kelly Services/Microsoft Corporation - Redmond, WA**

**Usability Coordinator / New Technologies** **March 1<sup>st</sup>, 1999 To October 25<sup>th</sup>, 1999**

- Interviewed and scheduled outside participants to test new technology and future software updates.

**Comforce Technical Services/Boeing Aerospace - Everett, WA**

**Office Administrator / Technical Aide** **April 5<sup>th</sup>, 1997 To February 11<sup>th</sup>, 1999**

- Maintained ESWR Reports for the 737/757 Plane Programs for the BFE Group.
- Used the APLG Drawing System to maintain Buyer Furnished Equipment parts list drawings.

**Education**

**Credits** at Bellevue Community College in Data Processing with a 4.0 GPA

**What managers say**

***“Creative, deeply conscientious, professional and hard working”***